



CONSENT FOR AN ACCESS TO INFORMATION AND PERSONAL INFORMATION REQUEST

Complete this form if you authorize the Access to Information and Privacy (ATIP) Division at Citizenship and Immigration Canada (CIC) to release your personal information to someone other than yourself.

Please be advised that you must submit a separate consent form for each individual in your file over the age of 18 if you wish to receive their information as well.

1 Your full name		Date of birth (YYYY-MM-DD)
Family name (surname)	Given name(s)	

2 Your spouse or common-law partner's full name (if applicable)	
Family name (surname)	Given name(s)

3 Your designated individual's full name	
Family name (surname)	Given name(s)
Business or Organization Name (if applicable)	
Immigration Consultants of Canada Regulatory Council (ICCRC) number (if applicable)	E-mail address

4 Your declaration		
• I authorize CIC to release my personal information to the individual named above.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• I authorize CIC to e-mail my personal information to the individual named above.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

5 Your signature	▶	
Signature of spouse or common-law partner (if applicable)	▶	
		Date (YYYY-MM-DD)
Signature of parent or guardian (if applicant is under 18 years of age)	▶	
		Date (YYYY-MM-DD)

NOTE: This consent is only valid for one time use. A new consent form must be filled out for every request that you submit.

The information you provided on this form is collected under the authority of the *Access to Information Act* and the *Privacy Act* and will be used to administer these acts, as well as to process and respond to requests. This information may also be used during consultations with other government institutions during investigations by the Office of the Information Commissioner and the Office of the Privacy Commissioner and during court reviews. It will be retained in Personal Information Bank CIC PSU 901 – Access to Information and Privacy Requests. It may also be shared with other organizations in accordance with the consistent use of information as per paragraph 8(2) of the *Privacy Act*. Pursuant to the *Access to Information Act* and the *Privacy Act*, individuals have the right to the protection of and access to their personal information. Details of these matters are available at infosource.gc.ca and through the Citizenship and Immigration Canada web site.

